


FLORIDA HIGHWAY PATROL

POLICY MANUAL

	SUBJECT INDIVIDUAL EQUIPMENT	POLICY NUMBER 6.02
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6.02.01 PURPOSE

To prescribe regulations concerning the authorization and the use of standard issue individual equipment by Division members.

6.02.02 POLICY

It is the policy of the Florida Highway Patrol to authorize each member to have a standard issue of individual equipment that is pertinent to the effectiveness of the Division. Each member shall have the complete standard issue of individual equipment so that it is readily available, if needed.

6.02.03 OBJECTIVES

- A. To ensure that all members, while in the performance of their Florida Highway Patrol duties, have the necessary individual equipment to fulfill their oath as a law enforcement officer.
- B. To prescribe equipment that is worn on the gunbelt.
- C. To prescribe a location for gunbelt equipment.
- D. To identify the standard issue of individual equipment.
- E. To approve optional individual equipment.
- F. To authorize the issuance of individual equipment.
- G. To establish maintenance, cleaning and replacement procedures for individual equipment.
- H. To stress the importance of wearing body armor.

6.02.04 RESPONSIBILITIES

- A. The Florida Highway Patrol Training Academy shall provide each recruit an initial issuance of standard issue individual equipment:
 - 1. Large crash report template.

2. Identification card.
3. PR-24 belt ring.
4. PR-24 baton.
5. Dual magazine case.
6. Three magazines.
7. Handcuff case.
8. Two sets of handcuffs with keys.
9. Citation book cover.
10. Reflectorized vest and pair of reflectorized orange traffic gloves.
11. Pair of white nylon dress gloves.
12. Service pistol holster.
13. Service pistol.
14. Policy manual.
15. Raincoat with pouch.
16. Shotgun.
17. Shotgun case.
18. 100' steel measuring tape.
19. Red traffic wand.
20. Whistle.
21. Front and back body armor.
22. Two front and back body armor vest covers.
23. Inner Velcro belt.
24. Outer gunbelt.
25. ASR holder.
26. ASR spray canister.
27. Gas mask.
28. Riot helmet.
29. Personal Protection Equipment

B. The Troop Office Operations Manager shall:

1. Issue all members the remaining standard issue of individual equipment upon reporting to his/her respective troop.
 2. Issue all re-employed members their standard issue of individual equipment.
 3. Maintain an inventory of members' individual equipment in his/her respective troop.
 4. Monitor all replacement orders of each member's individual equipment.
- C. The Sergeant shall:
1. Make requests for the replacement of all individual equipment for subordinates when necessary, and forward to the Troop Office Operations Manager.
 2. Disburse individual equipment to subordinates and forward the proper credit or debit slips, along with any items being exchanged, to the Troop Office Operations Manager.
- D. The ranks of sergeants and above shall request replacement of individual equipment for themselves when necessary, and forward the request to the Troop Office Operations Manager.

6.02.05 PROCEDURES

Members of the Florida Highway Patrol have taken a sworn oath to protect and to serve the people of the State of Florida. Members shall at all times, when on duty, have the required individual equipment, as prescribed in this chapter, necessary to fulfill the duties of a trooper.

Members on special assignment may deviate from this procedure as the job assignment requires, and as authorized by the supervisor in charge of such assignment.

- A. The gun belt and gun belt equipment shall be part of the uniform as prescribed in Chapter 6.01 and shall consist of the following items:
1. A hi-gloss outer gunbelt with approved buckle.
 2. A Velcro inner.
 3. Service pistol holster.
 4. Service pistol with magazine.
 5. Dual magazine case and two magazines.
 6. Aerosol Subject Restraint (ASR) holster and ASR spray (upon completion of ASR training course).
 7. Handcuff case and handcuffs.
 8. PR-24 belt ring.

- B. Individual equipment that may be worn on the gunbelt consists of the following:
 - 1. Portable radio holder and portable radio with extended microphone.
 - 2. PR-24 baton (mandatory if ASR training has not been completed).
 - 3. Division issued pager or cellular telephone.
- C. Optional personal items may be worn on the gunbelt, but furnished by the member, and shall be limited to the following:
 - 1. Flashlight ring/holder.
 - 2. Plain black or patent leather pager case.
 - 3. Pager or cellular telephone.
 - 4. Black patent leather, infectious disease control glove pouch.
- D. Location for equipment on the gunbelt shall be as follows:
 - 1. On the "weak hand" side of the belt, in order from front center, the member shall wear the magazine case, the portable radio holder, PR-24 ring and handcuff case.
 - 2. On the "strong hand" side of the belt, in order from front center, the member shall wear the ASR holster and service pistol holster.
 - 3. It is permissible for the handcuff case to be worn in the rear center for members with small waists.
 - 4. All approved optional personal items shall not interfere with the other required gunbelt equipment.
- E. All individual equipment issued by the Division is the property of the Florida Highway Patrol and shall be cared for, cleaned, and kept in good working order. This equipment shall not be used for the member's personal use. However, the equipment may be used on off-duty police details. The service pistol may also be carried as an off-duty weapon. Any worn, damaged, faded, expired, or deteriorated individual equipment should be replaced. Member's replacement requests shall be made to the appropriate supervisor as prescribed in the responsibility section of this chapter.
- F. A member shall immediately report the loss, theft or damage of any item in this chapter to his/her immediate supervisor.
- G. All standard issue individual equipment shall remain with the member upon transfer.
- H. Member's uniform traffic citation books shall be listed on the Individual Clothing and Equipment Record form (HSMV 61007) noting the beginning and ending citation number and the number of the last citation used before the effective transfer date.

- I. Member's individual equipment inventory shall be kept as prescribed in the responsibilities section of this chapter on the Individual Clothing and Equipment Record Form. It shall be the responsibility of each individual member in maintaining a standard issue through replacement and ordering practices.
- J. Members are strongly encouraged to wear issued body armor at all times when on duty.
 - 1. Members who do not wear body armor shall have it available for immediate use.
 - 2. Body armor will be worn by all members participating in pre-planned, high risk situations including but not limited to: any call-out of a TRT or Mobile Field Force and the service of arrest or search warrants. Nothing in this policy prevents or prohibits a supervisor from requiring members to wear body armor for specific situations or incidents when the supervisor deems the requirement to be appropriate
- K. Members who separate from the Division or assume a non-sworn position in the Division shall return all Division owned equipment; except as provided in FHP Policy 6.01.
 - 1. A supervisor will inventory all equipment turned in by a member, preferably in the member's presence.
 - 2. This inventory will be reconciled with the member's Individual Clothing and Equipment form and any other documentation of issued equipment.
 - 3. The member will be informed of all items for which they have been charged and that are not returned.
 - 4. The member will be provided 24 hours to produce the items or documentation that the item is no longer issued to them.
 - 5. After 24 hours the supervisor will prepare a memorandum listing all unaccounted items. The memorandum will be forwarded through the chain of command to the Troop Commander.
 - 6. The Troop Commander will determine whether the item is of significant value or nature, for example: portable radio, radar, badge, or identification cards, to warrant an investigation and report his/her decision to the appropriate Deputy Director.
 - 7. If the item remains unaccounted for and a determination is made to not pursue a formal investigation, the reasons for such determination will be submitted in writing and attached to the member's Individual Clothing and Equipment form.
 - 8. If the item remains unaccounted for and determination is made to pursue a formal investigation, formal action to resolve or account for the missing property will be made at the conclusion of the investigation. Formal resolutions will be made by the troop commander in consultation with the deputy director.

9. Members may be responsible for reimbursing the Division for items not returned.